

## **Parks Committee Agenda**

Jefferson County

Date: Thursday, May 4, 2023

Time: 9:00 a.m.

Room: Jefferson County Highway Department Committee Room

Committee Members: Joan Callan, Walt Christensen, Anthony Gulig, Jeff Johns, Cassie Richardson

Videoconference OR

Highway Committee Room

1425 Wisconsin Drive

Jefferson, WI 53549

Join Zoom Meeting

<https://us06web.zoom.us/j/81764690750?pwd=TG9nUERZcnNRRVRoeHp5eHVZMVV1dz09>

Meeting ID: 817 6469 0750

Dial by your location

Passcode: 369458

+1 312 626 6799 US (Chicago)

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Parks Committee Minutes for April 6, 2023
6. Communications
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Discussion and Possible Action on 2023 Recreation Boating Facilities grant for Burnt Village CP (tentative item)
9. Discussion and Possible Action on Flood Mitigation Property Plan (still need to organize meeting)
10. Discussion and update on Park and Trail Closures
11. Discussion and possible Action on Resolution to Modify Parks Ordinance allowing Parks Director to Close Parks
12. Discussion and update on Jefferson County Community Gardens, Dog Tag Sales, and Shelter Rentals
13. Discussion and update on Spring Volunteer Projects in the Parks
14. Discussion on Interurban Trail Phase II
15. Discussion on Interurban Trail Phase III
16. Discussion and update on Carnes East Friends of Rose Lake Project
17. Discussion and update on Indian Mounds Park Spongy Moth Treatment
18. Discussion on Parks 2023 Budget January through March
19. Discussion and update on Historic Sites Preservation
20. Discussion on Agenda Items for the Next Meeting
21. Next Scheduled Meetings per the 2023 Proposed Meeting Schedule
  - June 1, 2023 Park Tour Southern County Parks
  - July 6, 2023
  - August 3, 2023
  - September 7, 2023
22. Adjourn

A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

## Jefferson County Parks Committee Minutes

Date: Thursday, April 6, 2023

Time: 9:00 a.m.

Room: Jefferson County Highway Department Committee Room

Join Zoom Meeting

<https://us06web.zoom.us/j/81764690750?pwd=TG9nUERZcnNRRVRoeHp5eHVZMVV1dz09>

1. **Call to order**

Christensen called the meeting to order at 9:00 am

2. **Roll call (establish a quorum)**

Present: Callan, Christensen, Gulig, Richardson

Remote: Johns

Absent:

Staff Present: Wiesmann, Truman, Klement, Westphal (remote), Wehmeier (remote), Ward, Udovich (remote),

Others Present: Fuller

3. **Certification of compliance with the Open Meetings Law**

Ward confirmed compliance

4. **Approval of the agenda**

Agenda approved as written

5. **Approval of Parks Committee Minutes for March 2, 2023**

Callan/Gulig motion to approve with the following edits:

- Richardson/Absent
- item 16, add "hour" after 1,000

Motion passes 5/0.

6. **Communications**

Wiesmann

- Graduate Student published excerpt on bumblebee and bumblebee habitat
- FROL Meeting Minutes
- FROL birdhouse workshop at the park shop
- Daily Union article on the Interurban PIM
- Volunteer flyer
- Group Paddle event w/City of Fort Atkinson

7. **Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)**

No Public Comment

8. **Discussion and Possible Action on Friends of Rose Lake (FROL) Project Planting(s) at Dorothy Carnes Park**

Wiesmann – Friends interested in demonstration planting plots (flowers/forbes/grasses) for bird habitat. No action taken.

9. **Discussion and Possible Action on 2023 Stewardship Application Resolution for Interurban Trail Phase III**

Wiesmann – County was awarded a Stewardship Grant for Phase III, to help with funding the trail section from Hwy F to the crossing of the Rock River. The department will submit a second application for the trail from the east side of the Rock River to the County Line. Application will be used to maximize funding and used as a match to the (potential) TAP application/award.

Gulig/Richardson motion to approve. Motion passes 5/0.

10. **Discussion and Possible Action on 2023 Stewardship Application Resolution for Burnt Village Canoe/Kayak Launch**

## **Improvement**

Wiesmann – Burnt Village is small canoe/kayak/boat launch on the Bark River south of Fort Atkinson on Hwy N. The hope is to receive grant funding for a small pier and a canoe/kayak launch. \$15,000 was carried forward from 2022. The intent is to use the grant as the 50% match. Klement has been working on design/layout and acquiring quotes for the project.

Callan/Gulig 5/0

### **11. Discussion and Updates on Flood Mitigation Property Spring Flooding Issues**

Wiesmann – BHI fishing pressure, as water rises over the river walls and covers the ground, the department is trying to restrict access and/or close access to the “properties”. The department has been working with the Sheriff’s Department on enforcement. Signage with property rules has been installed.

Ward – county owned property different status, Wharf = Park, Flood Mitigation Properties = different rules/regulations for each property related to funding sources.

Wehmeier/Wiesmann – planning process needs to happen in order to set strategies for acquisition and management.

Wehmeier – will work with county staff from other relevant departments to put together key considerations for planning.

No action taken.

### **12. Discussion and Updates on Park and Trail Closures**

Wiesmann – Rock River Park, Cappies Landing, Hwy 16, and Kanow closed due to flooding.

### **13. Discussion on Proposed Treatment of Spongy Moths at Indian Mounds County Park**

Wiesmann – additional land owners have asked to participate in the treatment application. Contractor is working on permitting.

No action taken.

### **14. Discussion on Interurban Trail Phase III**

Wiesmann – Continuing to work with KL Engineering. Design/Engineering at 30%. Transportation Alternative Planning (80/20) Grant submitted, Stewardship (50/50) Grant application due May 1.

No action taken.

### **15. Discussion on 2023 Summer Seasonal Position Vacancies**

Wiesmann – two summer seasonal positions are still available.

### **16. Discussion on 2023 Budget**

Wiesmann – early in the year, nothing to report.

### **17. Discussion on 2024 Budget Planning**

Wiesmann – 2024 Capital Requests included.

### **18. Historic Sites Commission Update(s)**

The Historic Sites Commission meets April 12, 2023.

No updates.

### **19. Discussion and Possible Action on Request for Funding Internship Position for Historic Sites Commission**

Gulig – working on position description, still searching for funding.

### **20. Discussion on Agenda Items for the Next Meeting**

No request for agenda items.

### **21. Next Scheduled Meetings per the 2023 Proposed Meeting Schedule**

- May 4, 2023
- June 1, 2023

- July 6, 2023
- August 3, 2023
- September 7, 2023

**22. Adjourn**

Gulig/Callan motion to adjourn at 9:50. Motion passes 5/0.Teh

DRAFT



## Blackhawk Island Clean-Up - WiDNR





Rx Burns at Carlin-Weld and Korth Park









Devan Redenius Eagle Scout Project Jefferson County Dog Park





## FRIENDS OF ROSE LAKE - April 18, 2023 Meeting

Present: Chairman Tom Belzer, Scott Albrecht, Bonnie Hamer, Dick Wanie, Chris Drake, Leslie Ott, Joanne Belstner, Jr Klement, Midge Gill, Nancy Hall, Mary Adams

### UPCOMING DATES:

**May meeting Tuesday, May 16, 2023, 6 p.m.** at Carnes West **at the shelter.**

**Big Sit Intl. Migratory Bird Day Saturday, May 6, 2023,** dawn to dusk at Carnes West at the deck. Open to everyone.

Our meeting was called to order at 6 p.m.

Our March Minutes were reviewed. A question came up about our group's official name. Since our IRS tax exempt form has "Friends of Rose Lake" that is what it is. Also, the 30 copies of "Birds of Wisconsin: Field Guide" were purchased from the publisher; future orders will be purchased from the Book Company. A Motion was made by Dick and seconded by Leslie to approve the Minutes with these two changes. Motion passed.

Our Treasurer's Report was as follows:

March balance	\$14,070.89	
Deposit 3-27-23	<u>+ 1,020.00</u>	Peter Stortz \$20 membership/\$1,000 donation
	\$15,090.89	
Deposit 4-4-23	<u>+ 25.00</u>	Membership
	\$15,115.89	
Expense 4-4-23	<u>- 358.80</u>	30 Birds of Wisconsin guides
Current balance	\$14,757.09	

A Motion was made by Leslie and seconded by Nancy to approve the Treasurer's Report. Motion passed.

Side Notes: A thank you was sent to Peter Stortz for his gift. He had enclosed a letter recounting growing up and hunting in the area, plus memories of a great teacher – Karl Zentner.

Also, we were pleased to receive a thank you from our Science Fair winner Corbin Schneider for the binoculars we awarded him. He used them on a trip to Florida!

No further word has come from Reena Senior Center on moving forward with the bird seed project.

**The Big Sit Intl. Migratory Bird Day** is Saturday, May 6, dawn to dusk, at the Carnes West deck. This is **open to all**. A sign-up sheet was sent around, so that our Friends group will be represented throughout the time. Tom will call Kelly at the Parks Dept. office to get a user okay for the deck for the day.

A suggestion was made to give a donation to the Minnesota Dept. of Natural Resources who had given us "Woodworking for Wildlife." A Motion was made by Chris and seconded by Leslie to send them \$50. Motion passed. Joanne will take care of this.

Be thinking about how we can use the bird houses we made at our last meeting. Perhaps have a drawing to win one when we have booths.

**Friends New Brochure** – Leslie brought us information on having new Friends brochures printed. She shared some prices and quantities. We would want to use Hammermill copy paper. Black and white brochures or color ones are options. Costs depend on how much creating we have someone else do. A suggestion of a picture of the observation deck at Carnes West might work on the front page. Leslie and Bonnie H. will look into presenting some ideas (a mockup?) and prices so the group can add their comments.

Leslie will also look into **getting 3"x 3" stickers for the "Birds of Wisconsin" books** we will give away, mentioning that it was from the Friends of Rose Lake. Bonnie H. will help her.

Bonnie H. was emailed by Cheryl Rezabek, **Hoard Museum** Volunteer Coordinator, to let us know that **booth space inside will be available for Friends on Sunday, April 23, from 1 to 4 p.m., at the museum.** The time will celebrate the opening of the outside Smithsonian Exhibit "Habitat." A speaker, with animal ambassadors, from Wildlife in Need, Oconomowoc, will be there at 2 p.m. Bonnie, Scott and Midge have volunteered to have an info table and share about Carnes, Friends, birds, etc.

**Events for the Hoard Historical Museum at Carnes Park:**

\*At 4 p.m. on Friday, April 28, a hike will take place at Carnes West. Cheryl will lead this hike and focus on spring ephemerals and migrating birds.

\*Also, Cheryl has asked us to have someone **lead a birding hike on Friday, May 19, 2023, 4 p.m. at Carnes Park West.** Tom has volunteered to cover that.

**Garlic Pulling** – The Parks Dept. will have a garlic pulling time at Carnes West each day: Saturday, April 22; Monday, April 24; Wednesday, April 26; and Friday, April 28, 9 a.m.-noon. Jared Toro, Jefferson Cty. Parks Maintenance 2 Worker, will be in charge. There are waivers to sign on-line ([jtoro@jeffersoncountywi.gov](mailto:jtoro@jeffersoncountywi.gov)) or that day at the park. Open to all.

**Carnes East Mason Farm Planting Project** – Jordan Rowe of Tallgrass Restoration supplied us with a proposal for the Garden and Hedge Projects, which totaled \$6,500. After much discussion, it was decided that a subcommittee would be formed including Jordan Rowe, Jr Klement, Joanne, Dick and perhaps Tom. They can clarify questions that had come up on size and shape of plantings, maintenance, fencing, the scope of how much we take on at one time, and others.

A Motion was made by the group as follows: Friends of Rose Lake proposes to set aside \$6,500 for the butterfly garden and hedge projects on the Mason Farm side of Carnes East. All present voted "Yes."

Tom and J. Sherer turned in their April 15 sandhill crane count to Sue Volenec.  
A door prize was handed out to Nancy, our meeting winner.  
Our next meeting will be held on Tuesday, May 16, 6 p.m. at the shelter.  
Our meeting closed at 7:30 p.m.

Respectfully submitted, Mary Adams

Notes: Tom mentioned Silverwood Park in Dane County as an interesting place to visit, having special activities at times. Bird sightings: pelicans going east out of Fort on Hwy. 106, plus gulls and shore birds; Leslie let us know that there is an osprey nest on a cell tower – go east on Hwy. 106, then Wenham Rd. Near the deck a great blue heron flew low to the north; turkey vultures over the prairie; and a bald eagle flying high above the lake and woods.



TOP STORY

## Bicyclists anticipate another season of comfortable riding in Jefferson County

Steve Sharp [steves@dailyunion.com](mailto:steves@dailyunion.com)  
Apr 20, 2023



1 of 7



Dale Oestreich of Watertown has been using Jefferson County roads and trails for training for decades. He had high praise this week for the trails, roads and widened highways in the area.

Steve Sharp

**JEFFERSON** — Jefferson County is a relatively friendly, safe place for bicyclists to peddle ever-expanding local trails, streets, town roads and many county highways.

Watertown's Dale Oestreich, 66, has been a serious bicyclist for 50 years. As a university student in Madison in the 1970s he commuted more than 25 miles per day to school and work. For another 30 years, he rode his bike to his place of employment, year round, in Watertown.

"I have been biking in Jefferson County for a long time, also," Oestreich said. "Jefferson County has an excellent network of township roads. One can ride almost anywhere in the county without using any busy county or state roads. The roads are mostly in good shape — as good, or better, than anywhere else I've ridden. With all of the mapping apps and a little planning, it's fairly easy to avoid traffic."

Law firm Bisnar Chase commissioned a recent survey, which was carried out by QuestionPro, of 3,000 cyclists nationwide. The survey was conducted to learn more about what their relationships are like with drivers on the road.

Wisconsin cyclists rated their relationships with drivers at 6.3 out of 10 — among the highest ratings in the country.

It was those in New Hampshire who said their relationship with drivers was the worst — scoring 4.7 out of 10. In comparison, the roads for bikes and automobiles are most harmonious in Vermont, where cyclists said their relationship with drivers was 8 out of 10.

Room to maneuver is a key when cyclists and motorists share the roads and Jefferson County has been very good about widening county roads when they are redoing them, according to Oestreich.

“I am not fond of riding county (highways), but many people do and at least a paved shoulder is better than no shoulder,” he said. “The county has bike routes all over that are at least 20 years old. These need to be updated. Many are on roads that are narrow and have become much busier over the years.”

Oestreich has talked to officials from the Jefferson County Parks Department about this and they agree, but lack of funding and time are obstacles, he said.

“For the most part, biking here is pretty enjoyable for me,” Oestreich said. “There is the occasional driver who passes too close. A little courtesy or common sense goes a long way. When I ride with other people, I try to get them to also use courtesy. It amazes me how some people get on a bike and ride like no one else is on the road. I don’t get it.”

Over his decades of cycling in Jefferson County, conditions of varying types have improved, according to Oestreich.

“There are not nearly as many dogs that will chase bicyclists. There are still some, but not like 40 years ago,” he said. “The bike trails are great additions that make riding a lot more enjoyable for many.”

The Jefferson County Sheriff’s Office does not have to handle many auto versus bicycle crashes in the county, according to Patrol Capt. and SWAT Commander Travis Maze.

“We understand that with Trek Bicycle being based in our county, we get a lot of events that utilize our trails and roadways,” Maze said. “The most important thing that I can stress is that vehicles and bicycles must obey traffic laws — more specifically — traffic signs.”

Vehicular traffic on highways has gotten much heavier in Jefferson County over the years, according to Oestreich.

“Highways CW, E, B, F and a few others, are not safe,” he said. “But Jefferson County is a pretty, quiet part of Wisconsin that is much safer to ride in than Dane, Waukesha or Washington counties.”



Non-cycling amenities also abound here for riders, according to Oestreich.

“There’s a lot of quaint little towns to stop in and get refreshments,” he said. “There are a lot of wetlands, river crossings and just pretty countryside. I have ridden all over the country, and in a few foreign countries, such as England and Germany, and I don’t think people appreciate how good we have it right here.”

Oestreich’s enthusiasm for cycling carries over to the work he does at 2 Rivers Bicycle and Outdoor in Fort Atkinson.

“We have a spot on our website where you can download rides I have put together utilizing only quiet roads,” he said.

Oestreich is also part of Fort Atkinson’s initiative to make the city a biking destination. He is on the Watertown bike and pedestrian safety committee, and is a route designer for the Tour da Goose.

“I truly believe biking would benefit a lot of folks’ physical and mental health,” he said.

John Raub is founder and co-owner of 2 Rivers in Fort Atkinson.

“I can only go based on personal experience, which includes hours out on Jefferson County roads over the last 20 years. In general, the county has done a world-class job of designating bike routes with traffic volume indications via the Jefferson County Bicycle Map,” Raub said. “This is a great guide to help riders hit lower-volume roads to avoid interruption of traffic flow. Many of the roads have three-foot or wider shoulders, which is a true luxury if you compare it to other parts of the state, or the US, as a whole.”

The “Rails to Trails Networks,” such as the Glacial Drumlin and Glacial River Trails, “... are true gems that allow riders to stay off shared roadways if they aren’t comfortable with them,” according to Raub.

“We emphasize high-visibility clothing and/or daytime flashing lights to help drivers more easily see cyclists,” Raub said.

“Overall, I think cars and cyclists co-exist really well in Jefferson County. Part of this can be attributed to some of the elements I mentioned previously, but you could attribute some of the success of our county to it being a primarily rural place that has a relatively low population, compared to surrounding counties.”

There will always be cyclists who give cycling a bad image by not respecting the autos’ right of way, and the same goes for motor vehicle drivers who “passively aggressively threaten cyclists,” Raub said.

“Overall, these are the outliers, though,” he said. “Continuing education in schools and driver’s education to coach new drivers on when and how to handle passing pedestrians and cyclists is important, as well as avoiding distracted driving.”

Mary Truman of the Jefferson County Parks Department called riding her bicycle her “outlet” from the stress of life.

“I ride the trails, country roads and even an occasional highway, as necessary, to get me where I’m going — which is usually back home,” Truman said. “I’ve ridden solo, in groups and on organized rides. Here in Jefferson County, we have the luxury of riding options, depending on our skill level, to go almost anywhere we want to.”

Town and country roads — the ones less traveled — are her favorites, she said.

“I’ve ridden alongside a field of running deer. I’ve raced birds and butterflies. I’ve smelled fields of fresh flowers,” she said. “Once, I even was lucky enough to ride behind a manure spreader. Thankfully it was a short stretch of road. Rarely does a car pass that doesn’t offer me the space to ride. Yes, I have cameras on my bike and yes, I carry my phone with me always. But never do I feel

unsafe or threatened by autos passing by.”

[MORE INFORMATION](#)



**Phase III of Jefferson County Interurban Trail presented to public in Ixonia**

Phase II of Interurban Trail links Watertown to Ixonia

Supervisors excited about pace of Interurban Trail



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**FORT ATKINSON  
PARKS & RECREATION**

# EXPLORE *Bark River*



**\$10 (incl. shuttling only)**

*\*Kayak & canoe rentals available  
through 2 Rivers*

**SATURDAY, JULY 8, 2023**



## *Bark River Paddlers*

Join Jefferson County Parks Dept. and Fort Atkinson Parks & Rec Dept. to form a paddling flotilla from Burnt Village to Downtown Fort Atkinson on the Bark River. All ages welcome, shenanigans encouraged. Plan to meet at Burnt Village by 9:30 a.m. to shuttle and be in the water by 10:00 a.m.

**PREREGISTRATION REQUIRED THROUGH FORT ATKINSON PARKS & REC:**

[fortparksandrec.activityreg.com](https://fortparksandrec.activityreg.com)

30 N. Water St. - W, Fort Atkinson, WI 53538

(920) 397-9910

**RESOLUTION NO. 2023-\_\_\_\_\_**

**Authorizing a grant application to the Wisconsin Department of Natural Resources  
Recreation Boating Facilities Grant**

The Jefferson County Parks Department is seeking grant funds to purchase and install a Suspended Platform Fishing Pier and Kayak Launch at Burnt Village County Park which will be constructed to meet the standards required by the Americans with Disabilities Act. This resolution authorizes Jefferson County Parks to seek funding for this project through the Wisconsin Department of Natural Resources Recreation Boating Facilities grant program. The Parks Committee considered this resolution at its meeting on May 4<sup>th</sup>, 2023, and recommended forwarding to the County Board for approval.

WHEREAS, the Jefferson County Parks Department is interested in obtaining a cost-share grant from the Wisconsin Department of Natural Resources for the purpose of installing a canoe/kayak launch improvement at Burnt Village County Park, and

WHEREAS, the designed launch will provide for ADA accessibility and allow a greater segment of users to access the river for recreational purposes, and

WHEREAS, the Parks Committee recommended applying for grant assistance to supplement the \$15,000 budgeted for these projects which have a total estimated cost of \$30,000, and

WHEREAS, this resolution is intended to satisfy the grant application requirement establishing that Jefferson County supports this project.

NOW, THEREFORE, BE IT RESOLVED that the Parks Department is authorized to seek funding from the Wisconsin Department of Natural Resources Recreation Boating Facilities grant program for the purchase and installation of a suspended Platform Fishing Pier and Kayak Launch at Burnt Village County Park which will be constructed to meet the standards required by the Americans with Disabilities Act, and if grant funding is awarded, the County Administrator is authorized to accept said grant funds, sign the grant contracts, submit reimbursement claims along with necessary supporting documentation within six months of project completion date, and perform all other duties necessary to comply with and fulfill the grant provisions.

BE IT FURTHER RESOLVED that respondent will comply with all local, state, and federal rules, regulations, and ordinances relating to this project and the cost-share Agreement/Contract.

*Fiscal Note: \$15,000.00 is included in the 2023 Parks Department budget for the project. Total estimated cost for the project would be \$30,000.00 with a 50% matching grant from Wisconsin DNR.*

Referred By:  
Parks Committee

5-4-2023

REVIEWED: Corporation Counsel:       ; Finance Director:



*Jefferson County Parks Department  
311 South Center Avenue, Room 204  
Jefferson, WI 53549  
(920) 674-7260*

## **Jefferson County Flood Mitigation Properties Property Evaluation and Management Standards**

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The standards outlined in this document have been collected to provide the Jefferson County Parks Department with future direction in the monitoring and management of properties purchased through the Jefferson County Flood Mitigation Program. The direction provided in this document makes assumptions based upon the guidance provided within the June 1, 2009 FEMA Hazard Mitigation Assistance Unified Guidance (HMAUG). Two sections of the HMAUG have been included in this document and are referenced herein.

In Part IX, Section A.18, page 107 the HMAUG identifies the primary management objective for flood mitigation properties as “the property will be maintained in perpetuity as open space and consistent with natural floodplain functions, as agreed by accepting FEMA mitigation grant funding”. For the purpose of defining its management objectives, the Jefferson County Parks Department has identified the definition of Open Space as:

Any land area in which the preservation in its present use would:

- a. Conserve and enhance natural or scenic resources
- b. Protect streams or water supply
- c. Promote conservation of soils, wetlands, and shore areas
- d. Enhance the value to the public of abutting or neighboring parks, forest, wildlife preserves, nature reservations or sanctuaries or other open space
- e. Enhance recreation opportunities
- f. Preserve cultural areas and historic sites
- g. Preserve visual quality along highway, road, and street corridor or scenic vistas; or
- h. Retain in its natural state tracts of land not less than one acre situated in an urban area and open public use on such conditions as may be reasonably required by the granting authority.

### **Open Space Management Objectives**

All flood mitigation properties in Jefferson County will be managed in combination of the acceptable uses outlined on page 107 of the HMAUG, and to the Open Space definition above.



## **Documentation and Reporting Guidelines**

Flood mitigation properties will be assessed each year based on the HMAUG Open Space Land Use Requirements (HMAUG, Pg. 107). Written documentation and photographs of non-compliant properties will be submitted to the property management file for follow up. Follow up will require addressing all non-compliance issues.

## **Excerpts from the June 1, 2009 FEMA Hazard Mitigation Assistance Unified Guidance:**

### **Part IX. Additional Project Guidance, Page 107**

#### **A.18 Open Space Land Use Requirements**

Subgrantees must apply specific deed restriction language to all accepted properties to ensure the property will be maintained in perpetuity as open space and consistent with natural floodplain functions, as agreed by accepting FEMA mitigation grant funding. This is done for each property by recording the open space and deed restriction. Modification to the Model Deed Restriction language can only be made with prior approval from the FEMA Office of Chief Counsel through the appropriate FEMA regional office.

Allowable land uses generally may include parks for outdoor recreational activities, wetlands management, nature reserves, cultivation, grazing, camping (except where adequate warning time is not available to allow for evacuation), unpaved surfaces, and other uses FEMA determines compatible with the grant and deed restrictions, including more specific listing provided below.

Allowable land uses generally do not include walled buildings; flood control structures (such as levees, dikes, or floodwalls); paved surfaces, bridges; cemeteries; actions that pose health, safety, or environmental risk in the floodplain; above-or-below ground pumping stations or storage tanks; placement of fill materials; or other uses that obstruct the natural and beneficial use of the floodplain (see below for additional detail regarding land use).

The list below is a guide to open space use that addresses typical situations; however, the sub-grantee and Grantee should review every situation using the regulations, open space intent, and floodplain management principles. The local floodplain administrator should review all proposed use of acquired floodplain land. The Grantee and sub-grantee, in coordination with the appropriate FEMA Regional Office, shall determine whether a proposed use is allowable and consistent with the deed restrictions, grant agreement, this guidance, and floodplain management requirements.

**Allowable uses include:**

- Vegetation site stabilization, agriculture cultivation, and grazing;
- Public picnic shelters, pavilions, and gazebos, with associated foundations, provided that the structure does not contain walls;
- Public restrooms;
- Small scale recreational courts, ball fields, golf courses, and bike and walking paths;
- Campgrounds, if adequate warning will be provided to allow for evacuation;
- Installation of signs when designated not to trap debris;
- Unimproved, unpaved parking areas consistent with open space uses;
- Unpaved access roads, driveways, and camping pads limited to those necessary to serve the acceptable uses on acquired property. Existing paved roads can be reused for these purposes;
- Small boat ramps, docks, and piers to serve a public recreational use;
- Drainage facilities intended to service onsite needs;
- Construction activities, excavation, and other minor water control structures necessary to create areas for water detention/retention including wetlands restoration or restoration of natural floodplain floodwater storage;
- Sewer, water, and power to serve the allowable uses. Sewer, water, and power line crossings, where there is no flood water obstruction created and there are no other readily available locations for these systems; and
- Simple structures used exclusively for agricultural purposes in connection with the production, harvesting, storage, drying, or raising of certain agricultural commodities, to include livestock, such as a pole-frame building (any such structure cannot be of a nature that would make it eligible for insurance under the NFIP), and steel grain bins and steel-frame corn cribs.

**Uses generally not allowed on acquired open space land:**

- The construction of flood damage reduction levees, dikes, berms, or floodwalls;
- Walled buildings or manufactured homes, except public restrooms. Reuse of pre-existing structures is not allowed, unless all walls are removed;
- Fences and all other obstructions in the floodway. Fences outside of the floodway must be designed to minimize the trapping of debris;
- Storage of inventory supporting a commercial operation of government facility, including wheeled vehicles or movable equipment;
- Cemeteries, landfills, storage of any hazardous or toxic materials, or other uses that are considered environmentally contaminating, dangerous, or a safety hazard;
- Pumping and switching stations;
- Above or below ground storage tanks;
- Paved roads, highways, bridges, and paved parking areas. Paved parking areas include asphalt, concrete, oil-treated soil, or other material that inhibits floodplain functions;

- Placement of fill, except where necessary to avoid affecting onsite archaeological resources;
- Installation of septic systems or reuse of pre-existing septic systems, except to service a permissible restroom; and
- Any uses determined by the Grantee and/or FEMA as inconsistent with the regulations, this guidance, or deed restrictions.

Reuse of existing paved surfaces for recreational uses on the acquired property consistent with allowable uses is generally acceptable; however paved surfaces beyond those directly required for such uses should be removed. Communities shall use unpaved surfaces allowing for natural floodplain function, where feasible, for allowable uses such as trails. Examples of unpaved surfaces include grass, hard packed earth, and graded gravel.

Communities may creatively salvage pre-existing structures on the acquired property. In some cases, the complete demolition of a structure may not be necessary; it may be possible to convert a closed-in structure with wall, such as a house, into an open pavilion with a concrete slab floor and posts supporting the roof.

## **Part IX. Additional Project Guidance, Page 110**

### **A.20 Monitoring, Reporting, and Inspection**

The Grantee will work with subgrantee to ensure that the property is maintained in accordance with land use restrictions. The Grantee and subgrantees should jointly monitor and inspect acquired properties every three years to ensure that the inspected parcels continue to be used for open space purposes.

Every three years, the subgrantee, the Grantee, and FEMA must coordinate to ensure the subgrantee submits documentation to the appropriate FEMA Regional Administrator certifying that the subgrantee has inspected the subject property within the month proceeding the report, and that the property continues to be maintained consistent with the provisions of the grant/subgrant. If the property subsequently transfers to an allowable transferee, the subgrantee, the Grantee, and FEMA will coordinate with that entity to submit the information.

The Grantee, FEMA, and the subgrantee have the right to enter the parcel, with notice, in order to inspect the property to ensure compliance with land use restrictions. Subgrantees may identify the open space nature of the property on local tax maps to assist with monitoring.

## **ENFORCEMENT**

If the required monitoring (or other information) identifies that the subject property is not being maintained according to the terms of the grant, the subgrantee, Grantee, and FEMA are responsible for taking measures to bring the property back into compliance.



In the event a property is not maintained according to the identified terms, the Grantee shall notify the subgrantee (which includes successors in interest) that they have 60 days to correct the violation. If the subgrantee fails to demonstrate a good faith effort within the terms of the grant agreement within 60 days, the Grantee shall enforce the terms of the grant agreement by taking any measures it deems appropriate, including bringing an action of law or equity in a court of competent jurisdiction. If the grantee fails to bring the property into compliance, then FEMA may enforce the terms of the grant agreement by taking any measures it deems appropriate including:

- Withholding FEMA mitigation awards or assistance from the Grantee, subgrantee, and current holder of the property interest (if different) pending corrective action;
- Requiring the transfer of title; and/or
- Bringing an action of law or equity in a court of competent jurisdiction against the Grantee, subgrantee, and/or their respective successor and assigns.

FEMA also reserves the right to transfer the property title and/or easement to a qualified third party for future maintenance.

## **ANNUAL PROPERTY INSPECTION GUIDELINES**

1. Jefferson County, or a subgrantee of the County, will conduct two annual inspections of all acquired and cleared flood mitigation properties under Jefferson County's contractual jurisdiction. Inspections will be completed during the following time periods:
  - a. **Spring**, April – May of each year.
  - b. **Fall**, October –November of each year.
2. Each property will be inspected using the Flood Mitigation Compliance Assessment checklist. These assessments will be filed with the flood mitigation property compliance officer, and used in the 3-year report to FEMA.
3. During the inspection process, all non-compliant properties will be inventoried and reported to the compliance officer for further review and enforcement.
4. Each property found to be non-compliant will be photographed, and all pictures will be submitted with the Flood Mitigation Compliance Assessment to the compliance officer for review and enforcement.
5. It is the responsibility of the compliance officer to review and enforce all non-compliant flood mitigation property uses, as identified in the 2009 FEMA guidance within 90 days of initial reporting.
6. It is the responsibility of the compliance officer to review and mitigate all potential hazards located on flood mitigation properties as they pertain to the public and adjacent properties.
7. A compliance report will be filed every three years by the compliance officer in accordance with the HMAUG Open Space Land Use Requirements (HMAUG, Pg. 107).

## JEFFERSON COUNTY FLOOD MITIGATION PROPERTY VEGETATIVE MANAGEMENT OVERVIEW

The Jefferson County Parks Department has become the maintenance and operations authority for all properties acquired through the State and Federal Flood Mitigation Programs in Jefferson County WI. In combination with FEMA deed restrictions, the County Parks Ordinance (No. 1998-27) provides guidance for legal and illegal uses of these properties.

The Jefferson County Parks Departments goal in managing these properties is to maximize the benefit these properties provide for flood mitigation, wildlife habitat, and providing designated and designed access for recreation. The habitat provided can come in many forms including the reintroduction of native vegetation and ground covers, planting of native trees and shrubs, or placing structures for nesting birds and bats to name a few. Access for recreation could be as simple as providing parking for birders or developing more intense utilization for fishing assess such as that provided at the current fishing wharf property. The proposed leases of these properties should reflect the values identified above.

## Potential Ordinance Change

Issue Narrative: Based on conversations with Jefferson County Sheriffs Office and Jefferson County Corporation Council, there was concern in issuing citations for posted park closures due to there there being no ordinance language granting the department the authority to close parks to the public. At the April 6<sup>th</sup>, 2023 Parks Committee meeting it was recommended that a resolution be brought forward providing this authority to the department to close parks based on need and conditions.

Allow Jefferson County Parks Director the authority to close parks based on certain conditions or criteria (ideas listed below) or a general statement that parks are open to the public unless otherwise posted?

- Public or staff safety
- Environmental Hazzard
  - Flooding
  - Storm Damage
- Ongoing projects or work needing to be done
- Other potential conditions?

Ordinance section to be modified or added to listed below.

### SECTION 8.13. PARK AND TRAIL HOURS.

1) All parks, park roads and parking areas shall be closed to the public and vehicular traffic, except police and emergency vehicles, from one-half hour after sunset to one-half hour before sunrise and no person shall remain in parks during said hours, unless authorized by the issuance of a permit therefore by the Parks Director.

2) Bike Paths may be used at any time except as limited by order of the Parks Director. No person may hike or walk dogs on designated cross-country ski trails when the trails are snow covered in any park.

3) Any person launching a boat at Rock River County Park or Cappies Landing during normal operating hours may utilize the park boat launches at any time outside of normal operating hours for egress purposes.

4) During the months of November through April Dorothy Carnes County Park East and Korth park will be open from 6:00 a.m. to 9:00 p.m. daily to accommodate use and access to cross-country ski trails for uses allowed by the Jefferson County Parks Ordinance including, but not limited to, cross-country skiing and snowshoeing. This after normal hours access will only be allowed when trails are groomed and listed as open on the Jefferson County Parks webpage or as otherwise designated by the Parks Director.

(Ord 2022- 17, 01-10-2023) 5) The Parks Director may grant permits to groups for park usage outside of normal park hours for events consistent with the mission of the Parks Department and shall report issuance of any such permit promptly to the Parks Committee. [am. 06/13/06, Ord. 2006-09; 09-13-11,



Ord. 2011-13; 02/14/12, Ord. 2011-26; Ord. No. 2016-22, 02-14-17; Ord. No. 2020-12, 10-12-2021; Ord. No. 2022-17, 01-10-2023]



Tallgrass Restoration, LLC  
Jordan Rowe  
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Milton WI 53563-9633

Phone: 608-531-1768  
Fax: 608-531-2227  
Mobile: 608-302-9530  
JRowe@tallgrassrestoration.com

## Proposal

Date	4/13/2023
Proposal #	16156

**Our new office is open! Our Milton address has changed to: 3219 E County Road N**

Friends of Rose Lake  
Dick Wanie

920-563-6274  
crwanie2@charter.net

## Prairie Garden & Hedge

Description	Qty	U/M	Rate	Total
Materials: 608 prairie garden mixed native flower and grass plugs at 2.5"x2.5"x 4" size	1		1,145.00	1,145.00
Planting of prairie plugs within 25x25 project area	1		1,605.00	1,605.00
Optional installation of 3" natural mulch in prairie project area to suppress weeds	1		660.00	660.00
2023 Growing season hand weeding of prairie bed area. Recommend 3-5 visits	3	Visit	390.00	1,170.00
2024 Growing season hand weeding of prairie bed area. Recommend 3-5 visits.	3	Visit	390.00	1,170.00
Supply and installation material in 2 shrub pockets - Each unit has 3 shrubs at 5-gal size - Friends group to water material	1		540.00	540.00
Optional installation of 3" natural mulch in pollinator project area to suppress weeds	1		210.00	210.00
Pesticide labels are available upon request at no additional charge.				

**Total**

**\$6,500.00**

\_\_\_\_\_  
Sales/Project Manager, Tallgrass Restoration, LLC

\_\_\_\_\_  
Date

Acceptance of Proposal: The above prices and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. All deletions have been noted. I am familiar with and agree to the terms and conditions attached. To accept this proposal, please sign on the line below and return the signed original to Tallgrass Restoration, LLC.

\_\_\_\_\_  
Client Representative

\_\_\_\_\_  
Date

This proposal includes term and conditions attached and constitutes a binding contract agreement upon acceptance. Tallgrass Restoration, LLC is fully covered by insurance. Our employment practices are fully compliant with applicable State and Federal laws and regulations. TGR's warranty is conditioned upon timely payment of invoices, normal plant care by the client, and contracted and performed stewardship/maintenance activities for consecutive growing seasons following the installation of the plant material. All materials are at wholesale prices and include shipping and handling fees.

**PARKS DEPARTMENT**

**REVENUES 03.31.2023**

<b>ORG DESC</b>	<b>ORIGINAL</b>	<b>TRANSFERRED</b>	<b>REVISED</b>	<b>ACTUALS</b>	<b>ENCUMBRANCES</b>	<b>AVAILABLE</b>
Altpeter County Park	(8.00)	-	(8.00)	(0.67)	-	(7.33)
Bike Trails	(125.00)	-	(125.00)	(14.12)	-	(110.88)
Blackhawk Island Fishing Wharf	-	-	-	-	-	-
Boat Launches	-	-	-	(51.50)	-	51.50
Burnt Village Hist Site & Launch	(15.00)	-	(15.00)	(1.25)	-	(13.75)
Cappies Landing	(13.00)	-	(13.00)	(38.99)	-	25.99
Carlin Weld Park Trust	-	-	-	(127.88)	-	127.88
Carnes Park Development	(23,560.00)	-	(23,560.00)	(229.95)	-	(23,330.05)
Carol Liddle Fund	-	-	-	(347.71)	-	347.71
Cold Spring Creamery	(36.00)	-	(36.00)	(3.00)	-	(33.00)
Crawfish River Park	-	-	-	-	-	-
Dog Park	(50,700.00)	-	(50,700.00)	(2,204.47)	-	(48,495.53)
Flood Mitigation Prop Maint	-	-	-	-	-	-
Garman Nature Preserve	(40,000.00)	-	(40,000.00)	-	-	(40,000.00)
Glacial Heritage Development	-	-	-	-	-	-
Grounds Keeping	(80,294.00)	-	(80,294.00)	(904.52)	-	(79,388.32)
Hwy K Wayside	-	-	-	-	-	-
Indian Mounds Park	(10.00)	-	(10.00)	(0.83)	-	(9.17)
Joy County Park	(2.00)	-	(2.00)	(0.17)	-	(1.83)
Kanow County Park	(15,104.00)	-	(15,104.00)	(633.67)	-	(14,470.33)
Korth Park Development	-	-	-	(2,112.77)	-	2,112.77
Parks Building	(24,727.00)	-	(24,727.00)	(1,977.25)	-	(22,749.75)
Parks Department	(998,086.00)	-	(998,086.00)	(79,391.36)	-	(918,694.30)
Pohlman County Park	(80.00)	-	(80.00)	(6.67)	-	(73.33)
Rock Lake County Park	(254.00)	-	(254.00)	(21.17)	-	(232.83)
Rock River County Park	(69.00)	-	(69.00)	(5.75)	-	(63.25)
Rome Pond County Park	(66.00)	-	(66.00)	(5.50)	-	(60.50)
Snowmobile Trails	(124,320.00)	-	(124,320.00)	-	-	(124,320.00)
Welcome Travelers County Park	(80.00)	-	(80.00)	(6.67)	-	(73.33)
<b>Total:</b>	<b>(1,357,549.00)</b>	<b>-</b>	<b>(1,357,549.00)</b>	<b>(88,085.87)</b>		<b>(1,269,461.63)</b>



PARKS DEPARTMENT

EXPENSES 03.31.2023

ORG DESC	ORIGINAL	TRANSFERRED	REVISED	ACTUALS	ENCUMBRANCES	AVAILABLE
Altpeter County Park	8.00	-	8.00	0.60	-	7.40
Bike Trails	125.00	-	125.00	3,002.62	-	(178,398.49)
Blackhawk Island Fishing Wharf	-	-	-	-	-	-
Boat Launches	-	-	-	353.41	-	(353.41)
Burnt Village Hist Site & Launch	15.00	-	15.00	46.16	-	(31.16)
Cappies Landing	13.00	-	13.00	9.02	-	3.98
Carlin Weld Park Trust	-	-	-	141.21	-	(141.21)
Carnes Park Development	226,100.00	-	226,100.00	395.42	-	225,704.11
Carol Liddle Fund	-	-	-	-	-	-
Cold Spring Creamery	36.00	-	36.00	2.85	-	33.15
Crawfish River Park	-	-	-	-	-	-
Dog Park	106,156.00	-	106,156.00	6,137.94	-	100,018.94
Flood Mitigation Prop Maint	-	-	-	2,072.84	-	(2,072.84)
Garman Nature Preserve	50,597.00	-	50,597.00	8.13	-	50,588.47
Glacial Heritage Development	-	-	-	-	-	-
Grounds Keeping	80,293.00	-	80,293.00	911.17	-	79,381.67
Hwy 16 Landing	-	-	-	-	-	-
Hwy K Wayside	-	-	-	-	-	-
Indian Mounds Park	10.00	-	10.00	0.81	-	9.19
Joy County Park	2.00	-	2.00	0.18	-	1.82
Kanow County Park	15,104.00	-	15,104.00	133.64	-	14,970.36
Korth Park Development	-	-	-	561.54	-	(561.54)
Parks Building	24,727.00	-	24,727.00	2,847.21	-	21,879.79
Parks Department	998,085.00	-	998,085.00	64,846.69	-	933,238.97
Pohlman County	80.00	-	80.00	6.33	-	73.67
Rock Lake County Park	254.00	-	254.00	2,589.97	-	(2,335.97)
Rock River County Park	69.00	-	69.00	5.48	-	63.52
Rome Pond County Park	66.00	-	66.00	5.26	-	60.74
Snowmobile Trails	124,320.00	-	124,320.00	44.76	-	124,275.24
Welcome Travelers County Park	80.00	-	80.00	6.35	-	73.65
<b>Total:</b>	<b>1,626,140.00</b>	<b>-</b>	<b>1,626,140.00</b>	<b>84,129.59</b>	<b>-</b>	<b>1,366,490.05</b>